



CITY COUNCIL JUNE 15th, 2015 MINUTES
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

 **ORIGINAL**

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

1. Call to Order and Pledge of Allegiance -- Mayor Parrow

2. Additions or Removal of Agenda Items

Additions to the Agenda

Old Business D. Financing New Tractor

New Business E. Notice to Award – Timber Harvest

Motion to accept the Agenda with the additions was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

3. Mayor Report

City received a letter from the Governor's office regarding OLNG.

4. Councilor Committee Meeting Reports

Tierney-Senator Wyden was in town for the 733rd Town Hall meeting. Seager-No
Hult-No Parrow-No

5. Topics from the Floor/Audience Participation

Tony Schrader- 1374 Knott St. There was a request to the developer to repair the sidewalk. He contacted the realtor to relay his concerns and she did relay it to the developer. He mentioned the water runs over the curb on to his property, but for 7 months of the year his property is a swamp. He spoke with the developer's son and representative, whoever builds on Lot 1 will have to do a French drain to address the water issue because of elevation. The seller feels there is nothing he would or should do; the developer stated it is now the City's problem. There appear to be no other records for the development. Tony then went through the letters in the packet and addressed the pattern. City Engineer, Public Works, County Surveyor, Fire Department, and County Representatives were the authors and recipients of the letters attached. Tony spoke with Jeff Burch remembers locating the 6 inch line on Knott Street, Jeff does not remember the 6 inch extending to the development. The developer is taking no responsibility to anything that has happened here. Nickerson Creek culvert crossing, the developer moved Nickerson Creek without permitting, adjacent wetlands were filled in, the developer was allowed to continue developing the home sites, as long as he addressed the wetland and creek repairs as stated by the State Lands. The small culvert is the choke point of the culvert system; the pipes feeding it and leaving it are much larger. The builder is building homes over the old creek bed, there is no compaction soil testing, these homes will certainly have settling in the future. The documents state that the improvements will happen any day now, back in 2000, those improvements still have not been done. To wrap this up there is no documentation, found these entire problems but no resolutions, no one knows if this subdivision has been approved or is legal. Tony is asking the City Council to place a moratorium on development in that area, until information can be found or remedied. Tony would request being kept in the loop as progress is made. Staff should talk to Dan and Tony, review at the July 6th meeting.

6. Consent Agenda for Acceptance

- A. Weekly Departmental Updates from May 29th and June 5th, 2015
- B. Library Board Minutes May 5th, 2015
- C. Recommendation Library Energy Use – N. Galaday

Motion to accept the Consent Agenda for Acceptance was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

8. Consent Agenda for Approval

- A. City Council Minutes June 1st, 2015

Motion to accept the Consent Agenda was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

9. Unfinished Business

- A. Computer Upgrade Options

Angie Handegard addressed the Option #2, we have the money. Staff discussed the options with Lundy from ISOutsource. Option #2 contains equipment costs as well as labor costs to implement new equipment.

Motion that the City Council authorize the purchase of a backup data appliance, Option #2, and the fire resistant safe to put it in made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

- B. Cemetery House Lot Line Adjustment –Council Clarification

Council directed staff after much discussion to; decide where the new shed will be built, how big the new shed will be, have a pad for trailer for caretaker trailer site, and dimensions of the lot after adjustment and return to Council 1st meeting in August.

Motion to was to surplus the shed building and put it out for bid and direct staff to plan for shed and trailer placement made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried. Council wants it to come back at the 1st meeting in August.

- C. CDBG-Project Notification Intake Form – Information

Motion to direct Staff to complete a new Project Notification intake form and submit it to CDBG-IFA staff for the Rose Avenue Project slated to apply for CDBG grant this fall, was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

- D. Financing New Tractor

Motion to authorize the Mayor to sign the proposal letter accepting the terms of the loan from Wauna Credit Union in order to purchase a John Deere tractor with mower deck from Pape Machinery was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

10. New Business

- A. Request to Inhabit Travel Trailer – Gary Self- Cougar Street

Owner needs to give consent prior to Council looking at this again, permit denied as of now. Staff will contact applicant.

- B. Amending Title 3 –Discussion Item- Livestock

Consensus of Council directed staff to come back with the livestock amendments to the ordinance. ORS Livestock specifications. Address property owners with pasture land. Bring Back 1st of July meeting.

C. Surplus Items from VCLC – Donation

Motion to surplus items as listed in packet and donate the items to the Vernonia Festival committee for use by the community groups for community purposes, was made by Councilor Seager. Motion was seconded by Councilor Hult . Motion carried.

D. Staff Training Day –City Hall Closed 8:00am-1:30pm –August 18th

Motion to approve staff attend the CIS recommended Sexual Harassment Training and closure of City Hall on August 18th from 8:00-1:30pm was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

E. Notice To Award – Timber Harvest

Staff explained that two bids came in and the lowest bidder was Northwest Land Designs. The notice to award will start the seven day protest period prior to awarding the contract. Mayor Parrow mentioned that the any firewood be available by Council action for community members or fundraising opportunities once we know how much firewood material will be available. PW Staff will barricade the ends of California Avenue to keep equipment safe and deter citizens from parking in the way of contractor's activities. Motion for City Council to direct staff to issue the Notice to Award to Northwest Land Designs Inc. was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

11. Business from Departments

A. Police Department – Chief Michael Conner
Nuisance Compliance Report

B. City Administrator – City Administrator on vacation

A local young man Jared Medearis is working on his Eagle Scout project and has picked the New Spencer Park playground. Staff is very excited to have Jared working on this project and will be working with him to complete the project prior to the grand opening of the park on Saturday, August 8th.

Project Bathrooms – Staff is looking into automatic locks for the Park restrooms that would solve the issue we have with citizens wanted the restrooms unlocked all the time. Councilor Tierney has concern about locking the restrooms too early, she personally walks up until 10pm in the evening. Mayor Parrow asked if we are going to respond to the FB commenters. He thinks that a good response would be to say we are investigating the time lock issue. Staff also talked about buying our own porto-potty and servicing it ourselves.

Councilor Tierney asked if there were any responses to the GIS/Planner position. Angie Handegard updated Council that we have hired the Public Works position, Tyler Dougherty, had previous public works experience, he will start July 1. The park hosts at Anderson left before they started, we are back at square one. The current hosts will stay until after the 4th of July. We have new park hosts at Airport, they are starting and in transition to running the park.

Councilor Tierney asked if the Lake had any update, Mayor Parrow stated that he had talked to Larry Snethen and he has a potential buyer. Councilor Tierney stated the new owner would have to have a contract negotiated with the City prior to moving in.

Councilor Seager asked if Council would concede to purchasing the tractor that has been used by the Airport Park for the last few years. The Seager's purchased the tractor used for 500.00, they are asking for 600.00. Council consensus was to have Public Works check it out and if it is in good working order, purchase it.

12. Ordinances/Resolutions

A. Resolution 10-15 Amending Master Fee Schedule Resolution 14-08
Water/Sewer Billing

Motion to adopt Resolution 10-15 was made by Councilor Seager. Motion was seconded by Councilor Hult. Motion carried. Staff to send notification letters to affected customer accounts before the July billing is sent.

13. Correspondence

none

14. Items from Mayor, Councilors, City Administrator

Hult-None Seager-None Tierney-None Parrow-None

15. Action Items Summary – City Administrator

- Tony would request being kept in the loop as progress is made. Staff should talk to Dan and Tony, review at the July 6th meeting.
- Surplus building and bring back shed, cemetery issue.
- Direct Staff to complete a new Project Notification intake form and submit it to CDBG-IFA staff for the Rose Avenue Project slated to apply for CDBG grant this fall.
- Request to Inhabit Travel Trailer – Gary Self- Cougar Street
- Owner needs to give consent prior to Council looking at this, permit denied as of now. Staff will contact applicant.
- Consensus of Council directed staff to come back with the livestock amendments to the ordinance. ORS Livestock specifications. Address pasture land. Bring Back 1st of July meeting.
- Staff will send letters to affected sewer customers prior to July billing.
- Crosswalk issue to come back July 6th meeting.

16. Recess to Executive Session as per ORS 196.660(2)(d)(f) 8:47pm

The City Council will now meet in Executive Session for the purpose of

(d) Labor Negotiations

(f) Exempt Public Records

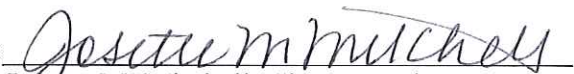
17. Return to Open Session for Final Action

Direct staff to proceed with negotiated contract, Council consensus was to authorize City Administrator GianPaolo Mammone to sign the CBA.

Adjournment 9:02pm

These minutes were approved at the regular City Council meeting July 6th, 2015.


Randall J. Parrow, Mayor

Attest: 
Josette M. Mitchell, City Recorder

7-6-15
Date

7/6/15
Date